



**Service to Mankind**

**Sertomans Making a Difference Since 1978**

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**Board of Directors Meeting  
Brainerd Area Sertoma Club  
Tuesday, October 15, 2019 at 7:45 am  
Brainerd Lakes Chamber Administration Office – RiverWood Bank Room  
224 W Washington St, Brainerd, MN 56401**

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**MINUTES - Amended**

Present: Nick Haglin, Veronica Franzen, Ken Toole, Mike Demuth, JD Berns, Pam Finch, Shannon Wussow, Kelsey Franzen, Gary Walters  
Absent: Nick Weeks, Joyce Anderson, Bob Hannahs, Keith Weiser

**I. Call to Order & Quorum Determination:** Veronica called the meeting to order at 7:52 am.

**II. Reading and Approval of August 2019 Minutes**

**III. Reading and Approval of September 2019 Minutes**

**Gary made a motion to approve the August 2019 and September 2019 Minutes. Pam seconded the motion. All Board members present voted in favor of the motion and none were opposed.**

**IV. President Report**

- a. Nick provided an update on various committee activities and Sertoma Regional Convention (see below).

**V. Committee Reports**

- a. Membership/Orientation – 2<sup>nd</sup> VP JD
  - i. Member Resignations: Stephen Rose, Bryan Barrer and Jessica Longhurst

**Ken made a motion, with regret, to approve the membership resignations. Kelsey seconded the motion. All Board members present voted in favor of the motion and none were opposed.**

- ii. Member Application: Joseph Enge

**Nick made a motion to approve the membership application. Ken seconded the motion. All Board members present voted in favor of the motion and none were opposed.**

- b. Sponsorship – 1<sup>st</sup> VP Ken
  - i. September 2019 Budget Report and September 2019 Meeting Minutes were included in the Board packet.
  - ii. The Committee's October meeting was canceled; the next Committee meeting is scheduled for November 12, 2019.

- c. Programs – 3<sup>rd</sup> VP Pam
  - i. Pam reported that programs are scheduled through mid-November.
- d. Treasurer – Mike
  - i. September 2019 and October 2019 Financials were included in the Board packet.

**Ken made a motion to accept the September 2019 and October 2019 Financial Reports. Nick seconded the motion. All Board members present voted in favor of the motion and none were opposed.**

- ii. Mike reported that Regional Dues were paid in full on September 17, 2019.
- iii. Gary presented some questions regarding the Club's cash reserves. Pam volunteered to research this topic.

## **VI. Club Activities**

- a. Winter Wonderland – 1<sup>st</sup> VP Ken and 2<sup>nd</sup> VP JD
  - i. The Committee met on October 11, 2019.
  - ii. The Committee is reviewing the Northland Arboretum Partner Organizations Contract presented by the Northland Arboretum Executive Director and will make a recommendation to the Board of Directors.
- b. Pipe & Drape – 1<sup>st</sup> VP Ken
  - i. Nick spoke with Bob Nibbe about chairing the Committee.
  - ii. A discussion ensued regarding the future of specific, out-of-town Pipe & Drape commitments.
- c. Flags – 3<sup>rd</sup> VP Pam
  - i. Nick presented a draft version of a new brochure for the Committee.
- d. Buy/Sell Stuff – 3<sup>rd</sup> VP Pam
  - i. Gary proposed a plan for tables owned by the Club. More information was requested.
- e. Social – 2<sup>nd</sup> VP JD
  - i. Fall Ditch Pick was rescheduled to October 15, 2019 at 4:30pm with Big Bob catering.
  - ii. The next New Member Orientation will be scheduled within one month. It was suggested to host a dinner and to extend an invitation to sponsors of the members, the REM Team, Board of Directors and Club members. Gary offered to assist with planning the event. The Club will reimburse JD for expenses.
- f. IT – 3<sup>rd</sup> VP Pam
  - i. Nick is developing a new Club website. It was noted that officers need to be updated on the current website. It was the consensus of the Board of Directors that it is not necessary to list the contact information for Club members on the online roster.
- g. Marketing/Publicity – 2<sup>nd</sup> VP JD
  - i. No report.
- h. Hearing Health – 1<sup>st</sup> VP Ken
  - i. It was reported that there are three schools remaining on this year's calendar for screenings.

- ii. Ken suggested the Club purchase two machines at approximately \$1000.00 each. It costs approximately \$50.00 for an annual certification per machine. The intent is for the machines to remain in the Club's possession to be used for schools who need screenings, but do not have their own.

**Gary made a motion to purchase two machines. Nick seconded the motion. All Board members present voted in favor of the motion and none were opposed.**

**VII. Old Business**

- a. Nick read Dwan's written report on the Sertoma Regional Convention held in Aberdeen, SD on October 3-5, 2019. She stated it was a great convention, she highly recommends Club members to attend them in the future, she provided various Regional updates and thanked the Club for the opportunity to attend. The Board of Directors expressed gratitude for Dwan representing the Brainerd Area Sertoma Club at this year's Regional Convention.
- b. Vern reported that the Board of Directors shall meet at least six times per year, one of which may be the annual meeting, per Club by-laws.

**VIII. New Business**

- a. None.

**IX. Adjournment**

**Gary made a motion to adjourn the meeting. JD seconded the motion. All Board members present voted in favor of the motion and none were opposed. The motion was approved and Vern adjourned the meeting at 8:53 am.**

Next Board of Directors Meeting: Tuesday, November 19, 2019 at 7:45 am.

Please note the December Board of Directors Meeting will take place in the CTC Room at the Brainerd Lakes Chamber Administration Office.

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